

EXECUTIVE BOARD

A G E N D A

Date: Monday 19 June 2006 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 18 May 2006

John Goddard (Leader)
David Rundle (Deputy Leader)
Alan Armitage
Jean Fooks
Patrick Murray
Stephen Tall
Caroline van Zyl
Antonia Bance
Dan Paskins
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Healthier Environment
Cleaner City
Improving Housing
Better Finances
Safer City
Without portfolio
Without portfolio
Without portfolio

Staff Contact:

Brenda Lammin

Tel: 252219 or email blammin@oxford.gov.uk

Write to Town Hall, Blue Boar Street, Oxford OX1 4EY

The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS AND REPORTS

Portfolio Holder: Councillor Murray

Recommendations and reports (attached) of Scrutiny Committees

5. DISPOSAL OF TWO PROPERTIES – CALL IN

Portfolio holder: Councillor Murray

At its meeting on 3 April 2006 the Executive Board considered a joint report (attached - confidential annex at item C1) of the Housing Services and Oxford Building Solutions Business Managers and resolved that: -

- (1) approval be given to the disposal of 225 London Road (3 bedroom house) and 111 Marlborough Road (2 bedroom house), on the open market;
- (2) capital receipts from the above property disposals be used to bring existing Council owned stock up to the Decent Homes Standard.

The decision was called in to the Housing Scrutiny, which considered the matter at its meeting on 12 April. The Committee agreed:

- (a) To endorse the disposal of the Marlborough Road property;
- (b) To recommend that Executive Board to reconsider the disposal of the London Road property as a matter of urgency and to take into consideration the following points raised at the Housing Scrutiny Committee
 - (i) Concern at the valuation and rent charged on the property as it was lower than the rent charges on the two bed property at Marlborough Road.
 - (ii) Concern that this was a property capable of being converted to a 4 bedroom property, which the Council was extremely short of.
 - (iii) That all information with regard to repairs previously undertaken and those now required were submitted with costs
- (c) That in future the repair reports on properties should be readily available to Councillors, but not included on the reports submitted to Committee
- (d) To recommend the Executive Board to clarify the distinction between it and the Housing Advisory Board with regard to Housing issues.
- (e) To note that the Call-in was not to question the Policy and that any proposed disposal continued to be considered on a case-by-case basis.

Additional information requested by Councillor Kent in her call-in is contained in Appendix 2 (page C.1.2) relating to a survey of the property and details of repair costs.

The Board is asked to review its decision to sell 225 London Road and respond to the related recommendations of the Housing Scrutiny Committee.

6. COMMUNITY AND CORE COUNCIL EVENTS – CALL-IN

Portfolio holder: Councillor Armitage

At its meeting on 3 April 2006 the Executive Board considered a report (attached – confidential annex in part 2 of the agenda) of the Leisure and Cultural Services Business Manager and resolved that: -

“The proposed expenditure of the budget for events and the procedure for booking events be approved, subject to noting the following amendments made to the report: -

- Deletion of paragraph 8 of the report (which stated that certain events would not take place - although that did not necessarily mean those events would go ahead);

- Amend paragraph 11 of the report to read as follows: -
 “Prior to booking an event, smaller groups (e.g. residents’ associations) will not be consulted to gain permission to hold an event in the Park (except SENDRA and the Oxford Preservation Society). The Area Committee process will be used as a means of communication to provide information regarding future booked events.”

The decision was called in to the Environment Scrutiny, which considered the matter at its meeting on 22 May.

The Committee resolved to uphold the call-in and recommend (referring to minute 284, second bullet point), that the Executive Board ask the Strategic Director, Physical Environment, to take the necessary steps to ensure that Area Committees and the relevant tenants and residents groups are consulted as appropriate and in good time, prior to the arrangement of events, so that as much notice as possible for potential events can be given to the local community.

The Board is asked to review its decision of 3 April in the light of the Environment Scrutiny Committee’s recommendation.

7. APPROVAL OF THE MUSEUM OF OXFORD BUSINESS PLAN FOR THE MUSEUM ACCREDITATION SCHEME

Portfolio holder: Councillor Armitage

Report (attached) of the Leisure and Cultural Services Business Manager

8. CAR FREE DEVELOPMENT – COUNCIL MOTION

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

9. PLANNING DELIVERY GRANT 2006/07

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

10. OXFORD WEST END DESIGN PANEL

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

11. THE SOUTH EAST PLAN

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

12. SMALL AND CONTINGENCY GRANTS 2006/07

Portfolio holder: Councillor van Zyl

Report (attached) of the Neighbourhood Renewal Business Manager

13. CHILDREN'S AND YOUNG PEOPLE'S PLAN

Portfolio holder: Councillor van Zyl

Report (attached) of the Neighbourhood Renewal Business Manager

14. REVIEW OF POLICIES AND PROCEDURES SUPPORT FOR THE COMMUNITY AND VOLUNTARY SECTOR

Portfolio holder: Councillor van Zyl

Report (attached) of the Neighbourhood Renewal Business Manager

15. NEW RECYCLING SCHEME FOR OXFORD

Portfolio holder: Councillor Fooks

Report (attached) of the City Works Business Manager

16. TRADE WASTE SERVICES – REVIEW OF CHARGES

Portfolio Holder: Councillor Fooks

Report (attached) of the City Works Business Manager

17. CREATION OF A SINGLE HOUSING REVENUE ACCOUNT SERVICE

Portfolio holder: Councillor Murray

Report (attached) of the Strategic Director, Housing, Health and Community

18. HOUSING ALLOCATION SCHEME – PROPOSED CHANGES TO HELP PREVENT HOMELESSNESS

Portfolio holder: Councillor Murray

Report (attached) of the Housing Services Business Manager

19. OLDER PEOPLE’S HOUSING STRATEGY

Portfolio holder: Councillor Murray

Report (attached) of the Housing Services Business Manager

20. CHOICE BASED LETTINGS – PROPOSED SCHEME

Portfolio holder: Councillor Murray

Report (attached) of the Housing Services Business Manager

(See also confidential annex at item C2)

21. LOCAL LETTINGS PLAN FOR EAGLE WHARF DEVELOPMENT

Portfolio holder: Councillor Murray

Report (attached) of the Housing Services Business Manager

22. OPTIONS FOR 2 HRA PROPERTIES, 1 VACANT SHOP AND 1 TENANTED HOUSE

Portfolio holder: Councillor Murray

Report (attached) of the Oxford Building Solutions Business Manager

(See also confidential annex at item C3)

23. SALE OF 68 CHARLES STREET, OXFORD

Portfolio holder: Councillor Murray

Report (attached) of the Financial and Asset Management Business Manager

(See also confidential annex at item C4)

24. YEAR END PERFORMANCE REPORT 2005/06

Portfolio holder: Councillor Tall

Report (attached) of the Chief Executive

25. BEST VALUE PERFORMANCE PLAN

Portfolio holder: Councillor Tall

Report (attached) of the Chief Executive

26. AREA COMMITTEE RECOMMENDATIONS

Portfolio holders: Councillors Tall and Goddard

Recommendations from Area Committees (attached)

27. PORTFOLIO HOLDER QUESTIONS

There are no such questions for the Board to consider.

28. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

Proformas (attached) in respect of (a) a decision of the Housing Services Business Manager on a 12 month extension to current Supporting People contracts, and (b) a decision of the Neighbourhood Renewal Business Manager on rephrasing of payments under the Lord Mayor's Deposit Scheme. They were both signed off by the relevant Portfolio-holder (Councillor Turner).

29. MINUTES

Minutes (attached) of the meeting of the Board held on 3rd April 2006

30. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations

2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. DISPOSAL OF TWO PROPERTIES – CALL IN

Portfolio Holder: Councillor Murray

Confidential appendices (attached) to the joint report of the Housing Services and Oxford Building Solutions Business Managers in item 6.

(Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)

C2. CHOICE BASED LETTINGS – PROPOSED SCHEME

Portfolio Holder: Councillor Murray

Confidential appendix (attached) to the report of the Housing Services Business Manager in item 20.

(Exempt – paragraph 5 – information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.)

The public interest in maintaining an exemption is so that full and frank advice can be given to enable informed decision-making.)

C3. OPTIONS FOR 2 HRA PROPERTIES, 1 VACANT SHOP AND 1 TENANTED HOUSE

Portfolio Holder: Councillor Murray

Confidential appendix (attached) to the report of the Oxford Building Solutions Business Manager in item 22.

(Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)

C4. SALE OF 68 CHARLES STREET

Portfolio Holder: Councillor Murray

Confidential appendix (attached) to the report of the Financial and Asset Management Business Manager in item 23.

(Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information]).

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)